

GOVERNMENT OF GOA
ELECTRICITY DEPARTMENT
OFFICE OF THE CHIEF ELECTRICAL ENGINEER

Head Office, 3rd Floor, Vidyut Bhavan, Tiswadi, GOA 403001 Tel:2234155,2224680/EBAPX:2426421,2422353,2426022|| Fax:2426986,
2222354||| Email:cee-elec.goa@nic.in; website: http://www.goaelectricity.gov.in/http://59.90.104.90

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CIRCULAR

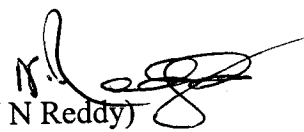
Sub: Correspondence to be made through proper channel only.

It is observed that many officers are flouting the communication integrity by forwarding copies of their communication to the higher officers other than their next superior for reasons best known to them. This is a direct disciplinary act of the officer endorsing such communications to higher officers other than his own superior when the matter can be addressed through proper channel for sorting out the issue and which sometimes, involves procedures to be followed for putting up to various levels of authorities within the Government for a concrete decision.

All the Officers are henceforth directed to strictly restrict their correspondence to their next Superior only, refraining from endorsing copies to further levels unless and until the matter is of utmost importance or called by higher authorities.

In view of the above, all officers, with immediate effect, are directed to follow the standard code when any correspondence is to be made and use the proper channel route so that discipline is maintained always. Failure to adhere to these instructions would be viewed seriously and necessary disciplinary action as per the CCS rules will be initiated against such officer.

These instructions are with immediate effect.


(N N Reddy)
Chief Electrical Engineer

To,

1. Additional Chief Electrical Engineer I/II, Vidyut Bhavan, Margao/ 5th Floor, CEE Office, Panaji
2. Superintending Engineer, Circle I/II/Commercial/Planning, Margao/Panaji/ CEE office , Panaji
3. Executive Engineer(Commercial)/Planning/IPM/Training/Energy Monitoring/Vigilance & RTI/ QC&S/EHV/Contract Service Cell, Office of CEE, Panaji
4. Joint Director (Accounts), 4th Floor, Office of CEE, Panaji
5. Deputy Director (Adm), Establishment Section, 4th Floor, Office of CEE, Panaji
6. Executive Engineer, Div I, Panaji/II(S&W), Margao/III(EHV), Ponda/IV, Margao/V, Bicholim/VI, Mapusa/VII, Curchorem/VIII(MRT), Margao/IX(EHV), Tivim/X(EHV), Ponda/XI, Vasco/XII(EHV), Xeldem/XIII(EHV), Kadamba/XIV(EHV), Verna/XV(Civil), 6th floor, Goa- IDC Complex, Patto, Panaji/XVI, Margao/ XVII, Mapusa/XVIII(Civil), Ponda
7. Master file